



Commission for
Communications Regulation

Notification and Declaration Form

**Intention to provide a postal service
under section 38 of the
Communications Regulation (Postal
Services) Act 2011**

Notification and Declaration Form

Reference: ComReg 12/81n

Date: 21 August 2012

This is the form of notification and declaration that undertakings should make and send to postal.team@comreg.ie and when complete print off and sign for sending by registered post to ComReg.

Section 1. Information about undertaking making Notification	
1.1 Name of undertaking * (Name of Legal or Natural Person, e.g. Company's Registered Name)	TICo Group Limited (trading as Tico Mail Works)
1.2 Trading Name(s) (if different to above)	TICo Mail Works
1.3 Postal Address *	T8 Maple Avenue, Stillorgan/Sandyford Industrial Park, Co. Dublin
1.4 Undertaking's Telephone Number (inc dialling code)	01 295 9077
1.5 Website address	www.ticomailworks.ie
1.6 Address of Registered Office (*in the case of a body corporate that is a company)	T8 Maple Avenue, Stillorgan/Sandyford Industrial Park, Co. Dublin
1.7 Company registration Number (* in the case of a body corporate that is a company)	140451
1.8 Other legal or natural persons which are part of the undertaking	
1.9 Email Address (if available)	alex.pigot@ticomailworks.ie

* Indicates a mandatory field

Section 2. Information about Compliance Officers	
2.1 Name of Principal contact *	Alex Pigot
2.2 Office Phone number *	01 295 9077
2.3 Mobile Phone Number	
2.4 Email address *	alex.pigot@ticomailworks.ie
2.5 Name of Deputy contact	Deborah McCready
2.6 Office Phone number	01 295 9077
2.7 Mobile Phone Number	
2.8 Email address	deborah.mccready@tico-group.ie

* Indicates a mandatory field

Section 3.**Contacts Details for postal service users wishing to make a complaint**

3.1 Postal Address *	T8 Maple Avenue, Stillorgan/Sandyford Industrial Park, Co. Dublin
3.2 Telephone Numbers(inc dialling code)	01 295 9077
3.2.1 Freephone number	
3.2.2 LoCall number	
3.2.3 Office Phone number *	01 295 9077
3.3 Website address	www.ticomailworks.ie
3.4 Email Address	deborah.mccready@tico-group.ie

* Indicates a mandatory field