



Commission for
Communications Regulation

APPLICATION FORM

Amateur Station: Club Licence

Document No:	ComReg 09/45(b) R1
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An Coimisiún um Rialáil Cumarsáide

Commission for Communications Regulation

One Dockland Central, Guild Street, Dublin 1, D01 E4X0 Ireland

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Notes for Applicants

1. This application form sets out the standard information which is required for an Amateur Station Club Licence.

In certain cases, the Commission for Communications Regulation may seek further information or clarification from the applicant.

2. To submit a complete application, it is necessary:
 - to complete all sections of the Application Form and
 - to submit the full licence fee with the application

An application cannot be processed until ComReg has received a complete application.

3. All new Amateur Station Club Licences shall incur a fee of €100.

Licence Amendments shall incur a fee of €30

4. Prior to completing an application, applicants are advised to read document ComReg 09/45 Amateur Station Licence Guidelines.

5. Completed Applications should be forwarded by post to

The Commission for Communications Regulation
Licensing Section –Amateur Station Licences
One Dockland Central
Guild Street
Dublin 1
D01 E4X0

It should be noted that it is an offence under Section 3 of the "Wireless Telegraphy Act, 1926" to hold wireless telegraphy apparatus without an appropriate licence and such apparatus must not be acquired on the assumption that a licence will be granted.

APPLICATION FOR AN AMATEUR STATION CLUB LICENCE

PART 1

General Details:

1. Type of Licence required	New <input type="checkbox"/> or Amendment <input type="checkbox"/>
2. Club Name (<u>Block letters</u>)	_____ _____
3. Contact's Name¹ (<u>Block letters</u>) and Full Postal Address:	First Name/s: _____ Surname: _____ Address: Postcode: County: Country:
4. Contact's Callsign	
5. If Licence Amendment: Please provide the Licence Reference No. (i.e.ER) and Callsign of the Licence to be Amended.	
6. Club Position held by contact.	

¹This contact is nominated to act on behalf of the club in respect to the Amateur Station. This individual must agree to be responsible for the operation of the all radio equipment in the amateur station.

7. Telephone Number	
8. E-mail Address	

Proposed Club Callsign²

9. Callsign	EI - _____ - _____
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Club Station Location Details

10. Station Details	Address:
(a) Full postal address of the proposed station with telephone number (if any).	Postcode: County:
(b) Station Location Co-Ordinates	Phone No:
	Easting <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Northing <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Or
	Latitude <input type="checkbox"/> <input type="checkbox"/> N <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
	Longitude <input type="checkbox"/> <input type="checkbox"/> E <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>

Club Station Transmitter / Receiver Details

11. Particulars of Equipment which it is proposed to use:	
Is Standard Equipment proposed	Yes <input type="checkbox"/> No <input type="checkbox"/>
Is the equipment appropriately compliant? ³	Yes <input type="checkbox"/> No <input type="checkbox"/>

² The format of which should follow the format as specified in the Amateur Station Licence Guidelines (ComReg 09/45). This Callsign should also represent what type of Amateur activities the Club are to be involved.

³ In common with other licensed radio services, all commercial radio equipment must comply with the Radio and Telecommunications Terminal Equipment Directive 1999/5/EC (the R&TTE Directive). Information on the R&TTE Directive may be found in ComReg documents 00/61 and 00/62R – please note that these documents are subject to revision and updates.

Club Member Details

12. Chairperson (a) Full name (b) Callsign	First Name/s: _____ Surname: _____ Callsign: _____
13. Secretary (a) Full name (b) Callsign	First Name/s: _____ Surname: _____ Callsign: _____

PART 2

Declaration by Applicant

I hereby certify that the information provided in this application is to the best of my knowledge true and complete and understand that I may be liable for breaches of the Wireless Telegraphy Act based on the provision of inaccurate information or misdeclarations contained in this application.

In accordance with the Wireless Telegraphy Act of 1926, I accept responsibility for the installation, maintenance and operation of the system if approved.

I accept that the licence does not confer any right of ownership of the frequency spectrum, and agree to abide by all conditions of the licence and any direction made by the Commission from time to time.

I confirm that no change will be made in any of the foregoing without prior approval of The Commission for Communications Regulation.

I accept that the Commission may publish / make available information relating to Amateur Station Licences and certain information relating to this application may be contained in such publications

Signature of Applicant: _____
On Behalf of the Club

Date: _____

