



Commission for
Communications Regulation

Notification and Declaration Form

**Intention to provide a postal service
under section 38 of the
Communications Regulation (Postal
Services) Act 2011**

COMREG

26 JUL 2017

POSTAL REGULATION

Notification and Declaration Form

Reference: ComReg 12/81n

Date: 26 July 2012

This is the form of notification and declaration that undertakings should make and send to postal.team@comreg.ie and when complete print off and sign for sending by registered post to ComReg.

| Section 1. Information about undertaking making Notification | |
|---|---|
| 1.1 Name of undertaking * (Name of Legal or Natural Person, e.g Company's Registered Name) | Prewril Ltd |
| 1.2 Trading Name(s) (if different to above) | DCK / DC Kavanagh |
| 1.3 Postal Address * | E1 Ballymount Industrial Estate, Walkinstown, Dublin 12 |
| 1.4 Undertaking's Telephone Number (inc dialling code) | +353 1 419 6700 |
| 1.5 Website address | www.dck.ie |
| 1.6 Address of Registered Office (*in the case of a body corporate that is a company) | As above |
| 1.7 Company registration Number (* in the case of a body corporate that is a company) | 510227 |
| 1.8 Other legal or natural persons which are part of the undertaking | N/A |
| 1.9 Email Address (if available) | info@dck.ie |

* Indicates a mandatory field

| Section 2. Information about Compliance Officers | |
|--|-------------------------|
| 2.1 Name of Principal contact * | Antoinette Kelly |
| 2.2 Office Phone number * | +353 1 419 6700 |
| 2.3 Mobile Phone Number | |
| 2.4 Email address * | antoinette.kelly@dck.ie |
| 2.5 Name of Deputy contact | Kevin Murphy |
| 2.6 Office Phone number | +353 1 419 6700 |
| 2.7 Mobile Phone Number | |
| 2.8 Email address | kevin.murphy@dck.ie |

* Indicates a mandatory field

| Section 3. Contacts Details for postal service users wishing to make a complaint | |
|---|---|
| 3.1 Postal Address * | E1 Ballymount Industrial Estate, Walkinstown, Dublin 12 |
| 3.2 Telephone Numbers(inc dialling code) | |
| 3.2.1 Freephone number | |
| 3.2.2 LoCall number | |
| 3.2.3 Office Phone number * | +353 1 419 6700 |
| 3.3 Website address | www.dck.ie |
| 3.4 Email Address | info@dck.ie |


* Indicates a mandatory field

Section 4. Details of Services provided and Declarations

| | |
|---|--|
| <p>4.1 Number of postal services provided by undertaking and described on Schedules attached to this declaration (a separate Schedule must be completed for each service)</p> | <p align="center">1</p> |
| <p>4.2 Number of these Services which are within the scope of the universal postal service</p> | <p align="center">0</p> |
| <p>4.3 CONFIRMATION</p> <p>Do you confirm that you will comply with all obligations imposed by or under the Communications Regulation (Postal Services) Act 2011 in respect of the provision of postal services, and in particular those imposed by sections 11, 12, 39, 42, 43, 45, 47, 53 and 54?</p> | <p>1 Yes</p> <p align="center">1 Yes</p> <p>2 No</p> |
| <p>4.4 Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?</p> | <p>1 Yes</p> <p align="center">1 Yes</p> <p>2 No</p> |
| <p>Signature <i>Antonia Kelly</i></p> | |
| <p>Date <i>28/7/17</i></p> | |

Details of Services Provided

| | |
|---|---|
| Name of service | DCK Personalisation, Fulfillment & Mail Service |
| Nature of items conveyed: | |
| 1 Items of correspondence | 1 Items of correspondence |
| 2 Business documents | 2 Business documents |
| 3 books | 4 Catalogues |
| 4 catalogues | 6 Periodicals |
| 5 newspapers | 8 Other - Government Forms |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Ireland |
| Geographical scope (addressee) | Worldwide |
| Advertised delivery standards | An Post mail services |
| Size limits | N/A |
| Weight limits | N/A |
| Access arrangements | |
| (Please select only one option): | 2 Collected from senders' premises |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|---|---|
| <p>Legal Basis for contract</p> <p>(Please select only one option):</p> <p>1 Individually negotiated agreement</p> <p>2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card</p> <p>3 Standard Contract Terms and Conditions and non-negotiable Tariff</p> | <p>1 Individually negotiated agreement</p> |
| <p>The estimated date of commencement for the postal service concerned (if after date of signing below)</p> | |
| <p>Declaration</p> <p>Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?</p> | <p>1 Yes</p> <p>2 No</p> |
| <p>Declaration</p> <p>Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?</p> | <p>1 Yes</p> <p>2 No</p> <p>1 Yes</p> |
| <p>Signature</p> |  |
| <p>Date</p> | <p>25/7/17</p> |