



Commission for  
**Communications Regulation**

# Application Form

## Application Form for Fixed Wireless Access Local Area (FWALA) Licences in the 10.5 GHz frequency band

### Application Form

**Reference:** ComReg 06/17aR5

**Date:** 02/02/2022

**An Coimisiún um Rialáil Cumarsáide**  
**Commission for Communications Regulation**  
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## Notes for Applicants

1. In accordance with the Wireless Telegraphy Act, 1926, the appropriate licence must be held to cover possession or use of radio equipment. Possession or use of radio equipment without a licence is an offence which renders the offender liable to prosecution and, on conviction, fines and confiscation of equipment.
2. This application form sets out the standard information that is required for a single Fixed Wireless Access Local Area (FWALA) licence. In certain cases, the Commission for Communications Regulation may seek further information or clarification from the applicant.
3. Prior to completing an application, applicants are advised to read ComReg 06/17R11, Guidelines for Fixed Wireless Access Local (FWALA) Licences (as revised). A separate FWALA application is required for each FWALA service area.
4. An application will not be processed until ComReg has received a valid application. An application is only considered valid on receipt of a completed Application Form with a signed Declaration Form and on receipt of the licence fee. Invalid applications will not be processed.
5. If there is insufficient space available on the application form, please attach any additional information on a separate sheet(s), indicating the appropriate section and question.
6. Every effort will be made to process applications quickly so that operations can start at the earliest possible date. To facilitate speed of processing, please ensure that your application is legible i.e. typed or completed in block capitals.
7. While ComReg makes every effort to accommodate each applicant’s requirements, it should be appreciated that this may not be possible in all cases.
8. The annual licence fee for all new FWALA applications is €2800.
9. Where an existing licensee is licensed for part of a FWALA channel, it may be possible to submit an amendment to ComReg for additional channel bandwidth. The fee for this amendment is based upon the following table.

Licensed Bandwidth	Licence Fee (€)
Up to and including 7MHz	1500
Over 7MHz and up to and including 14MHz	2000
Over 14MHz and up to and including 28MHz	2800

10. Completed, signed applications should be emailed to: [Licensing@comreg.ie](mailto:Licensing@comreg.ie)

**APPLICATION FOR FWALA LICENCE**

**ALL SECTIONS MUST BE COMPLETED IN FULL**

**Section 1: CONTACT DETAILS**

**1A: APPLICANT DETAILS**

**Name under which licence is sought<sup>1</sup>:**

**Company Trade Name** (If applicable):

**Company Registration Number** (If Ltd Company):

**ComReg Account Number<sup>2</sup>** (If applicable):

**Contact Name<sup>3</sup>:**

**Business Address:**


**Phone:**

**E-mail:**

**Mobile:**

**Fax:**

**1B: TECHNICAL CONTACT DETAILS<sup>4</sup>**

**Contact Name:**

**Business Address:**


**Phone:**

**E-mail:**

**Mobile:**

**Fax:**

<sup>1</sup> **NB:** A licence will be issued to a legal entity only i.e. either a Registered Limited Company or an Individual. If the company is not a Ltd Company then the applicant must nominate an individual as a licensee and supply the Company Trading Name in the box provided.

<sup>2</sup> This is the account number allocated to you by ComReg; it is unique for you/your company. You generally have an account number if you applied in the past to ComReg for any type of licence. This account number is printed on ComReg correspondence such as invoices, renewal notices etc.

<sup>3</sup> Generally this is the person in your organisation to contact in relation to the licence application.

<sup>4</sup> If the technical contact person is not the same as the person(s) in the Applicant Details section, the applicant should nominate a technical contact who will be in a position to act for the applicant and to furnish information about the application if called upon to do so.

**SECTION 2: FWALA APPLICATION DETAILS**

**Type of Application:**  New  Amendment

**Existing Licence number** (if applicable):

**Details of amendment** (if applicable):  Additional Channel Bandwidth requested<sup>5</sup>  
 Other

**Maximum Bandwidth required (MHz):**

**Preferred Channel(s) in frequency band for which the application should be considered<sup>6</sup>:**   
1.  
2.  
3.

**Mode of Operation:**  FDD  TDD

**For TDD Operation are both channel blocks required:**  Yes  No

**SECTION 3: FWALA SERVICE AREA<sup>7</sup> DETAILS**

**Name:**

**Location (e.g. town, county):**

**Service Area Centre Point Co-ordinates:** Easting ..... Northing .....

**Radius of Service Area Requested (km)**  Maximum for Band  Other

<sup>5</sup> This is only applicable where the existing licence has not been allocated the full channel bandwidth available

<sup>6</sup> The channel plans and bandwidths for each of the FWALA frequency bands are set out in the Guidelines to Applicants for FWALA Licences, ComReg Document 06/17R11.

<sup>7</sup> The service area for a licence is defined by a centre point and a maximum permitted radius from the point. The centre point is normally the geographic location of the base station.

## SECTION 4: FEES AND METHOD OF PAYMENT

### 4A: FWALA LICENCE FEE

The annual licence fee for all new FWALA applications is €2800.

Where an existing Licensee is licensed for part of a FWALA channel, it may submit an amendment to ComReg for additional channel bandwidth. The fee for this amendment is based upon the following table:

Licensed Bandwidth	Licence Fee (€)
Up to and including 7MHz	1500
Over 7MHz and up to and including 14MHz	2000
Over 14MHz and up to and including 28MHz	2800

### 4B: METHOD OF PAYMENT:

#### **For new applicants:**

*To pay by credit card:*

Please log into [www.elicensing.comreg.ie](http://www.elicensing.comreg.ie) to create an account. You will receive an email to activate that account and to create a PIN. Once the account has been activated, log on to the account and "Top Up" the account with the relevant fee.

*To pay by EFT:*

Payments can be made to:  
 Bank of Ireland, 6 Lower O'Connell Street, Dublin 1  
 Account Number: 17806887  
 Sort Code: 90-00-33  
 BIC Code: BOFIE2D  
 IBAN No: IE62BOFI90003317806887

If making a bank transfer/EFT, please ensure that:

- Your Bank quotes **your Account Number** in making the transfer to ComReg.
- You forward details of the date of and amount of payment to ComReg's Accounts Department ([accounts@comreg.ie](mailto:accounts@comreg.ie)).

#### **For existing account holders:**

*To pay by credit card:*

Please log into [www.elicensing.comreg.ie](http://www.elicensing.comreg.ie) and "Top Up" the account with the relevant fee.

*To pay by EFT:*

Payments can be made to:  
 Bank of Ireland, 6 Lower O'Connell Street, Dublin 1  
 Account Number: 17806887  
 Sort Code: 90-00-33  
 BIC Code: BOFIE2D  
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**SECTION 5: DECLARATION BY THE APPLICANT**

I have read the Guidelines to Applicants for FWALA Licences, ComReg Document 06/17R11 and the guidance notes associated with each question in the application form.

I accept that ComReg may publish information relating to licensed radio systems and that certain information relating to any licence issued pursuant to this application may be contained in any such publication.

I agree to comply fully with all the terms and conditions of the licence, if granted, in accordance with the Wireless Telegraphy (Fixed Wireless Access Local Area Licence) Regulations, 2003.

I agree to comply with the Field Strength Limits as detailed in the Guidelines to Applicants (ComReg Document 06/17R11) and which will be a condition of the licence, if granted.

I certify that all equipment to be used under this FWALA licence, if granted, will be compliant with the Radio Equipment Directive ("RED") EU directive 2014/53/EU, as amended.

ComReg will endeavour to minimise the potential for interference. I accept that ComReg will not be liable for any interference caused and that I will comply with all requests made by ComReg to me regarding any interference being caused by my licensed apparatus to other licensed users of radio spectrum.

I accept that a licence does not confer any right of ownership of the frequency spectrum. It allows the assigned frequency channel to be used during the term of the licence in accordance with the conditions of the licence.

I certify that all information provided on this form, including all documentation attached, is true and accurate.

**Signature of Applicant:** \_\_\_\_\_

**On behalf of (Company):** \_\_\_\_\_

**Name in Block Letters:** \_\_\_\_\_

**Date:** \_\_\_\_\_