



Commission for
Communications Regulation

Notification and Declaration Form

**Intention to provide a postal service
under section 38 of the
Communications Regulation (Postal
Services) Act 2011**

Notification and Declaration Form

Reference: ComReg 12/81n

Date: 2023-10-13

This is the form of notification and declaration that undertakings should make and send to postal.team@comreg.ie and when complete print off and sign for sending by registered post to ComReg.

| Section 1. Information about undertaking making Notification | |
|------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1.1 Name of undertaking * (Name of Legal or Natural Person, e.g Company's Registered Name) | Parcel Connect Limited |
| 1.2 Trading Name(s) (if different to above) | Fastway Couriers |
| 1.3 Postal Address * | 1B Greenogue Logistics Park, Rathcoole, Co Dublin, D24 DH9Y |
| 1.4 Undertaking's Telephone Number (inc dialling code) | |
| 1.5 Website address | www.fastway.ie |
| 1.6 Address of Registered Office (*in the case of a body corporate that is a company) | 1B Greenogue Logistics Park, Rathcoole, Co Dublin, D24 DH9Y |
| 1.7 Company registration Number (* in the case of a body corporate that is a company) | 600547 |
| 1.8 Other legal or natural persons which are part of the undertaking | Parcel Connect Ltd (holding company) Subsidiaries: A & G Couriers Limited; Napier Couriers Holdings Limited (which holds 100% of Napier Couriers Limited) Parcel Connect UK Limited (for UK tax registrations post Brexit), Parcel Connect Nominees (employee share scheme) |
| 1.9 Email Address (if available) | |

* Indicates a mandatory field


| Section 2. Information about Compliance Officers | |
|--------------------------------------------------|------------------------|
| 2.1 Name of Principal contact * | Dawn Julyan |
| 2.2 Office Phone number * | 086 033 8136 |
| 2.3 Mobile Phone Number | 086 033 8136 |
| 2.4 Email address * | dawn.julyan@fastway.ie |
| 2.5 Name of Deputy contact | Joanna Lynn |
| 2.6 Office Phone number | 086 601 2088 |
| 2.7 Mobile Phone Number | 086 601 2088 |
| 2.8 Email address | joanna.lynn@fastway.ie |

* Indicates a mandatory field

| Section 3. Contacts Details for postal service users wishing to make a complaint | |
|-------------------------------------------------------------------------------------|-------------------------------------------------------------|
| 3.1 Postal Address * | 1B Greenogue Logistics Park, Rathcoole, Co Dublin, D24 DH9Y |
| 3.2 Telephone Numbers(inc dialling code) | |
| 3.2.1 Freephone number | |
| 3.2.2 LoCall number | |
| 3.2.3 Office Phone number * | |
| 3.3 Website address | www.fastway.ie https://fastway.ie/customer-care/ |
| 3.4 Email Address | |

* Indicates a mandatory field

Section 4. Details of Services provided and Declarations

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------|
| 4.1 Number of postal services provided by undertaking and described on Schedules attached to this declaration (a separate Schedule must be completed for each service) | 10 |
| 4.2 Number of these Services which are within the scope of the universal postal service | 0 |
| 4.3 CONFIRMATION Do you confirm that you will comply with all obligations imposed by or under the Communications Regulation (Postal Services) Act 2011 in respect of the provision of postal services, and in particular those imposed by sections 11, 12, 39, 42, 43, 45, 47, 53 and 54? | 1 Yes <input checked="" type="checkbox"/> 2 No |
| 4.4 Do you confirm that you are aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010? | 1 Yes 2 No y |
| Signature |  |
| Date | 2023-10-17 |

Details of Services Provided

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------|
| Name of service | Next Day Parcel Delivery |
| Nature of items conveyed: 1 Items of correspondence 2 Business documents 3 books 4 catalogues 5 newspapers 6 periodicals 7 Merchandise with or without commercial value 8 Other (please state) | 1,2,3,4,5,6,7 |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Next working Day |
| Size limits | 700mm x 500mm x 500mm |
| Weight limits | 30kg |
| Access arrangements (Please select only one option): 1 Deposited at access point 2 Collected from senders' premises | 2 |

Legal Basis for contract

2

(Please select only one option):

1 Individually negotiated agreement

2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card

3 Standard Contract Terms and Conditions and non-negotiable Tariff

The estimated date of commencement for the postal service concerned (if after date of signing below)

Declaration

Do you confirm that this service is *within the scope of the universal postal service* as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?

1 Yes

2 No ☒

Declaration

Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?

1 Yes

2 No

y

Signature



Date

2023.10.17

Details of Services Provided

| | |
|-------------------------------------------------------|--------------------------|
| Name of service | Next Day Satchel Service |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Next Working Day |
| Size limits | A2 |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

Legal Basis for contract

2

(Please select only one option):

1 Individually negotiated agreement

2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card

3 Standard Contract Terms and Conditions and non-negotiable Tariff

The estimated date of commencement for the postal service concerned (if after date of signing below)

Declaration

Do you confirm that this service is *within the scope of the universal postal service* as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?

1 Yes

2 No ☒

Declaration

Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?

1 Yes

2 No

y

Signature




Date

2023-10-17


Details of Services Provided

| | |
|-------------------------------------------------------|------------------------------------------------------------------------------|
| Name of service | 48 Hour Parcel Delivery |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Within 2 working days of receipt (provided recipient home and address clear) |
| Size limits | 700mm x 500mm x 500mm |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <p>Legal Basis for contract</p> <p>(Please select only one option):</p> <p>1 Individually negotiated agreement</p> <p>2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card</p> <p>3 Standard Contract Terms and Conditions and non-negotiable Tariff</p> | <p>2</p> |
| <p>The estimated date of commencement for the postal service concerned (if after date of signing below)</p> | |
| <p>Declaration</p> <p>Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?</p> | <p>1 Yes</p> <p>2 No <input checked="" type="checkbox"/></p> |
| <p>Declaration</p> <p>Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?</p> | <p>1 Yes</p> <p>2 No</p> <p>y</p> |
| <p>Signature</p> |  |
| <p>Date</p> | <p>2023-10-17</p> |


Details of Services Provided

| | |
|-------------------------------------------------------|------------------------------------------------------------------------------|
| Name of service | 48 Hour Satchel Delivery |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Within 2 working days of receipt (provided recipient home and address clear) |
| Size limits | A2 |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <p>Legal Basis for contract</p> <p>(Please select only one option):</p> <p>1 Individually negotiated agreement</p> <p>2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card</p> <p>3 Standard Contract Terms and Conditions and non-negotiable Tariff</p> | <p>2</p> |
| <p>The estimated date of commencement for the postal service concerned (if after date of signing below)</p> | |
| <p>Declaration</p> <p>Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?</p> | <p>1 Yes</p> <p>2 No <input checked="" type="checkbox"/></p> |
| <p>Declaration</p> <p>Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a “class A” fine, the largest fine permissible under the Fines Act 2010?</p> | <p>1 Yes</p> <p>2 No</p> <p>y</p> |
| <p>Signature</p> |  |
| <p>Date</p> | <p>2023-10-17</p> |


Details of Services Provided

| | |
|-------------------------------------------------------|-----------------------------|
| Name of service | Next Day Parcel without POD |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Next working day |
| Size limits | 700mm x 500mm x 500mm |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Legal Basis for contract (Please select only one option): 1 Individually negotiated agreement 2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card 3 Standard Contract Terms and Conditions and non-negotiable Tariff | 2 |
| The estimated date of commencement for the postal service concerned (if after date of signing below) | |
| Declaration Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011? | 1 Yes 2 No <input checked="" type="checkbox"/> |
| Declaration Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010? | 1 Yes 2 No <input checked="" type="checkbox"/> |
| Signature |  |
| Date | 2023-10-17 |

Details of Services Provided

| | |
|-------------------------------------------------------|------------------------------|
| Name of service | Next Day Satchel without POD |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Next working day |
| Size limits | A2 |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <p>Legal Basis for contract</p> <p>(Please select only one option):</p> <p>1 Individually negotiated agreement</p> <p>2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card</p> <p>3 Standard Contract Terms and Conditions and non-negotiable Tariff</p> | <p>2</p> |
| <p>The estimated date of commencement for the postal service concerned (if after date of signing below)</p> | |
| <p>Declaration</p> <p>Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?</p> | <p>1 Yes</p> <p>2 No <input checked="" type="checkbox"/></p> |
| <p>Declaration</p> <p>Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?</p> | <p>1 Yes</p> <p>2 No</p> <p>y</p> |
| <p>Signature</p> |  |
| <p>Date</p> | <p>2023-10-17</p> |

Details of Services Provided

| | |
|-------------------------------------------------------|------------------------------------------------------------------------------|
| Name of service | 48hour Parcel Delivery without POD |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Within 2 working days of receipt (provided recipient home and address clear) |
| Size limits | 700mm x 500mm x 500mm |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

Legal Basis for contract

2

(Please select only one option):

- 1 Individually negotiated agreement
- 2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card
- 3 Standard Contract Terms and Conditions and non-negotiable Tariff

The estimated date of commencement for the postal service concerned (if after date of signing below)

Declaration

Do you confirm that this service is *within the scope of the universal postal service* as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?

1 Yes

2 No x

Declaration

Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?

1 Yes

2 No

y

Signature



Date

2023-10-17

Details of Services Provided

| | |
|-------------------------------------------------------|------------------------------------------------------------------------------|
| Name of service | 48hour Satchel Delivery Non-POD |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | Within 2 working days of receipt (provided recipient home and address clear) |
| Size limits | A2 |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

Legal Basis for contract

2

(Please select only one option):

1 Individually negotiated agreement

2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card

3 Standard Contract Terms and Conditions and non-negotiable Tariff

The estimated date of commencement for the postal service concerned (if after date of signing below)

Declaration

Do you confirm that this service is *within the scope of the universal postal service* as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?

1 Yes

2 No ☒

Declaration

Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?

1 Yes

2 No

y

Signature




Date

2023-10-17


Details of Services Provided

| | |
|-------------------------------------------------------|-------------------------------------------|
| Name of service | Parcel & Satchel Delivery (International) |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | International |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | 2 - 7 working days of receipt |
| Size limits | 700mm x 500mm x 500mm |
| Weight limits | 30kg |
| Access arrangements | 2 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| Legal Basis for contract (Please select only one option): 1 Individually negotiated agreement 2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card 3 Standard Contract Terms and Conditions and non-negotiable Tariff | 2 |
| The estimated date of commencement for the postal service concerned (if after date of signing below) | |
| Declaration Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011? | 1 Yes 2 No <input checked="" type="checkbox"/> |
| Declaration Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010? | 1 Yes 2 No y |
| Signature |  |
| Date | 2023-10-17 |

Details of Services Provided

| | |
|-------------------------------------------------------|--------------------------|
| Name of service | Parcel Connect C2C & B2C |
| Nature of items conveyed: | 1,2,3,4,5,6,7 |
| 1 Items of correspondence | |
| 2 Business documents | |
| 3 books | |
| 4 catalogues | |
| 5 newspapers | |
| 6 periodicals | |
| 7 Merchandise with or without commercial value | |
| 8 Other (please state) | |
| Geographical scope (sender) | Island of Ireland |
| Geographical scope (addressee) | Island of Ireland |
| Advertised delivery standards | 2 - 7 days from receipt |
| Size limits | 700mm x 500mm x 500mm |
| Weight limits | 30kg |
| Access arrangements | 1 |
| (Please select only one option): | |
| 1 Deposited at access point | |
| 2 Collected from senders' premises | |

| | |
|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------------------------------------------------------------------------|
| <p>Legal Basis for contract</p> <p>(Please select only one option):</p> <p>1 Individually negotiated agreement</p> <p>2 Standard Contract Terms and Conditions and individually negotiated discounts from Rate Card</p> <p>3 Standard Contract Terms and Conditions and non-negotiable Tariff</p> | <p>2</p> |
| <p>The estimated date of commencement for the postal service concerned (if after date of signing below)</p> | |
| <p>Declaration</p> <p>Do you confirm that this service is <i>within the scope of the universal postal service</i> as defined in section 37(1) of the Communications Regulation (Postal Services) Act 2011?</p> | <p>1 Yes</p> <p>2 No <input checked="" type="checkbox"/></p> |
| <p>Declaration</p> <p>Do you confirm that you aware that it is a criminal offence to fail to make a notification or to make a notification or a declaration which is false or misleading in any material respect and on summary conviction any offender is liable to a "class A" fine, the largest fine permissible under the Fines Act 2010?</p> | <p>1 Yes</p> <p>2 No</p> <p>y</p> |
| <p>Signature</p> |  |
| <p>Date</p> | <p>2023-10-17</p> |

Details of Services Provided

| | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|--|
| Name of service | |
| Nature of items conveyed: 1 Items of correspondence 2 Business documents 3 books 4 catalogues 5 newspapers 6 periodicals 7 Merchandise with or without commercial value 8 Other (please state) | |
| Geographical scope (sender) | |
| Geographical scope (addressee) | |
| Advertised delivery standards | |
| Size limits | |
| Weight limits | |
| Access arrangements (Please select only one option): 1 Deposited at access point 2 Collected from senders' premises | |