



Please complete this form clearly and ensure it is signed.

When completed please return, together with copies of the required identification for both the account holder and the nominated representative, to this email address*

thirdpartycontact@comreg.ie

To: Commission for Communications Regulation (“ComReg”)

Address: Dockland Central, Guild Street, Dublin 1, D01 E4X0

From: Account Holder:

Name:

Address:

Eircode: Country

Re: Third Party Authorisation: Spouse, Relative or Friend

Date: _____

To whom it may concern

I, _____ [name of account holder], hereby authorise

_____ [name of representative] of

_____ [address],

who can be contacted at _____ [email] and

_____ [phone] to act on my behalf in relation to my

complaint submitted to ComReg on _____ [date] with case reference

number _____.

Commission for Communications Regulation
An Coimisiún um Rialáil Cumarsáide

1 Dockland Central, Guild St., Dublin 1, D01 E4X0.

1 Lárcheantar na nDugaí, Sráid na nGildeanna, BÁC 1, D01 E4X0.

Tel | Teil +353 1 804 9600 Fax | Facs +353 1 804 9665 www.comreg.ie



I understand that ComReg will communicate directly with my nominated representative in relation to the complaint, and it will be up to my nominated representative to inform me about the progress of the complaint and its resolution.

For the account holder:

I enclose a copy of **one** of the following documents as proof of my identity:

(Please indicate which document you append/enclose or strike through the documents which are not relevant)

Copy Passport/Copy Driving Licence/Copy Public Services Card (front only)

For the nominated representative:

I also enclose a copy of **one** of the following documents as proof of identity of nominated representative:

(Please indicate which document you append/enclose or strike through the documents which are not relevant)

Copy Passport/Copy Driving Licence/Copy Public Services Card (front only)

Yours faithfully,

..... Account Holder Signature (assigning authority)

..... Print Name

In accordance with its data protection obligations ComReg reserves the right to request further information/documentation as appropriate. Note that ComReg will erase the proof of identity furnished once the verification of the identity of the customer and the nominated representative has been made, and will make a note on its system that proof of identity (e.g. passport, driver's licence) has been provided for each person. This fully completed and signed authorisation form will be retained on file until the complaint has been finally resolved. Please also see ComReg's Privacy Notice at www.comreg.ie.

* Applications can also be submitted via post. Mark to the attention of Retail Team at the below address:

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