



Commission for  
**Communications Regulation**

# Application Form

## **Revised Application Form for Fixed Wireless Access Local Area (FWALA) Licences**

### **Guidelines**

**Reference:** ComReg  
06/17aR1  
**Date:** 10/05/2012

**An Coimisiún um Rialáil Cumarsáide**

**Commission for Communications Regulation**

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## Notes for Applicants

1. In accordance with the Wireless Telegraphy Act, 1926, the appropriate licence must be held to cover possession or use of radio equipment. Possession or use of radio equipment without a licence is an offence which renders the offender liable to prosecution and, on conviction, fines and confiscation of equipment.
2. This application form sets out the standard information that is required for a single Fixed Wireless Access Local Area (FWALA) licence. In certain cases, the Commission for Communications Regulation may seek further information or clarification from the applicant.
3. A FWALA licence allows the Licensee to offer telecommunications services by means of a local area fixed wireless access network in the defined FWALA service area. A separate FWALA application is required for each FWALA service area.
4. Applications for a FWALA licence must be submitted along with the appropriate fee to:

The Commission for Communications Regulation  
Licensing Section (Ref: **FWALA** Licensing Scheme),  
Abbey Court,  
Irish Life Centre,  
Lower Abbey Street,  
Dublin 1.

5. To submit a valid application (new application or amendment) it is necessary:
  - To complete all sections of the form in line with the Revised Guidelines to Applicants for FWALA Licences, ComReg Document 06/17R7.
  - To submit the full licence fee with your application.

Application forms not adequately completed cannot be considered as valid applications and will be returned to the applicant.

6. If there is insufficient space available on the application form, please attach any additional information on a separate sheet(s), indicating the appropriate section and question.
7. Every effort will be made to process applications quickly so that operations can start at the earliest possible date. To facilitate speed of processing, please ensure that your application is legible i.e. typed or completed in block capitals.
8. While ComReg makes every effort to accommodate each applicant's requirements, it should be appreciated that this may not be possible in all cases.
9. The annual licence fee for all new FWALA applications is €2800.

10. Where an existing licensee is licensed for part of a FWALA channel, it may be possible to submit an amendment to ComReg for additional channel bandwidth. The fee for this amendment is based upon the following table.

Licensed Bandwidth	Licence Fee (€)
Up to 7MHz	1500
Over 7MHz and up to 14MHz	2000
Over 14MHz and up to 28MHz	2800

**APPLICATION FOR FWALA LICENCE**

**Section 1: Contact Details**

**1A: Applicant Details**

<b>Full Name of the Company, Firm or Person in whose name the Licence is sought:</b>	
<b>Registered Number in the Companies Registration Office:</b>	
<b>Trading Name:</b> (If different from above)	
<b>ComReg Account Number<sup>1</sup>:</b> (If applicable)	
<b>Business Address:</b>	Address:  County or Postcode:  Country:
<b>Contact Name<sup>2</sup>:</b>	
<b>Phone No:</b>	
<b>Fax No:</b>	
<b>E-Mail:</b>	
<b>Name and Address to which the Licence / Correspondence is to be sent:</b> (if different from address given above)	Name:  Address:  County or Postcode:  Country:

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<sup>1</sup> This is the account number allocated to you by ComReg; it is unique for you/your company. You generally have an account number if you applied in the past to ComReg for any type of licence. This account number is printed on ComReg correspondence such as invoices, renewal notices etc.

<sup>2</sup> Generally this is the person in your organisation to contact in relation to the licence application.

**1B: Technical Contact Details<sup>3</sup>**

<b>Name:</b>	
<b>Address:</b>	Address:  County or Postcode:  Country:
<b>Phone No:</b>	
<b>Fax No:</b>	
<b>E-Mail:</b>	

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<sup>3</sup> If the technical contact person is not the same as the person(s) in the Applicant Details section, the applicant should nominate a technical contact who will be in a position to act for the applicant and to furnish information about the application if called upon to do so.

<b>Section 2: FWALA Application Details</b>
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<b>Type of Application</b> Please tick one box only	<input type="checkbox"/> New Application <input type="checkbox"/> Amendment to Existing Licence
<b>Frequency band</b> Please tick one box only	<input type="checkbox"/> 3.5 GHz <input type="checkbox"/> 10.5 GHz <input type="checkbox"/> 26 GHz
<b>Bandwidth (MHz)</b>	
<b>Preferred Channel(s) in frequency band for which the application should be considered<sup>4</sup></b>	Specific Channels in order of preference 1. _____              2. _____              3. _____              4. _____
<b>Mode of Operation</b>	<input type="checkbox"/> FDD <input type="checkbox"/> TDD
<b>For TDD Operation are both channel blocks required?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No

**For Amendment Request Only:**

<b>Existing Licence Number to be amended:</b>	
<b>Details of amendment:</b>	<input type="checkbox"/> Additional Channel Bandwidth Requested (This is only applicable where the existing licence has not been allocated the full channel bandwidth available)  <input type="checkbox"/> Other  _____ Details of Amendment

<sup>4</sup> Note: The channel plans and bandwidths for each of the FWALA frequency bands are set out in the Revised Guidelines to Applicants for FWALA Licences, ComReg Document 06/17R7.

<b>Section 3: FWALA Service Area Site Details</b>
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<b>FWALA Service Area<sup>5</sup></b>  <b>Name &amp; Location</b>	Name:  Location (e.g. town, county)
<b>Service Area Centre Point Co-ordinates</b>	<u>Site Co-ordinates:</u>  Easting:        ----- AND Northing:       -----
<b>Radius of Service Area Requested (km)</b>	<input type="checkbox"/> <u>Maximum for Band</u>  <input type="checkbox"/> <u>Other, please specify in km</u>

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<sup>5</sup> The service area for a licence is defined by a centre point and a maximum permitted radius from that point. The centre point is normally the geographic location of the base station.

**Section 4: Declaration Form – Fixed Wireless Access Local Area**

I have read the Revised Guidelines to Applicants for FWALA Licences, ComReg Document 06/17R7 and the guidance notes associated with each question in the application form.

I accept that ComReg may publish information relating to licensed radio systems and that certain information relating to any licence issued pursuant to this application may be contained in any such publication.

I agree to comply fully with all the terms and conditions of the licence, if granted, in accordance with the Wireless Telegraphy (Fixed Wireless Access Local Area Licence) Regulations, 2003.

I agree to comply with the Field Strength Limits as detailed in the Revised Guidelines to Applicants (06)17R7 and which will be condition of the licence, if granted.

I certify that all equipment to be used under this FWALA licence, if granted, will be R&TTE compliant

ComReg will endeavour to minimise the potential for interference. I accept that ComReg will not be liable for any interference caused and that I will comply with all requests made by ComReg to me regarding any interference being caused by my licensed apparatus to other licensed users of radio spectrum.

I accept that a licence does not confer any right of ownership of the frequency spectrum. It allows the assigned frequency channel to be used during the term of the licence in accordance with the conditions of the licence.

I certify that all information provided on this form, including all documentation attached, is true and accurate.

**Signature of Applicant:** \_\_\_\_\_

**On behalf of (Company):** \_\_\_\_\_

**Name in Block Letters:** \_\_\_\_\_

**Date:** \_\_\_\_\_

(If applicant is part of a company, please state position held):



<b>Section 5: Fees and Method of Payment</b>
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**5A: FWALA Licence Fee**

The annual licence fee for all new FWALA applications is €2800.

Where an existing Licensee is licensed for part of a FWALA channel, it may submit and amendment to ComReg for additional channel bandwidth. The fee for this amendment is based upon the following table:

Licensed Bandwidth	Licence Fee (€)
Up to 7MHz	1500
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**5B: Method of Payment:**

<b>Cheque / Postal Order</b>	Cheques / Postal Orders should be crossed and made payable to <i>The Commission for Communications Regulation</i>
<b>Bank Transfer / Electronic Funds Transfer (EFT)</b>	<p>Transfers to ComReg’s account should be made to:                      Bank of Ireland, 6 Lower O’Connell Street, Dublin 1.                      Account Number: 17806887                      Sort Code: 90-00-33                      BIC Code: BOFIE2D                      IBAN No: IE62 BOFI 9000 3317 8068 87.</p> <p>If making a bank transfer/EFT, please ensure that:</p> <ul style="list-style-type: none"> <li>· Your Bank quotes <b>your Name</b> and “<b>FWALA Application</b>” in making the transfer to ComReg.</li> <li>· You forward details of the date of and amount of payment to our Accounts Department (<a href="mailto:accounts@comreg.ie">accounts@comreg.ie</a>).</li> </ul>
<b>Credit Card</b>	<p>Credit card payments can be accepted</p> <ul style="list-style-type: none"> <li>○ By completing the Credit Card payment form below</li> </ul> <p>For existing ComReg account holders, payments can made</p> <ul style="list-style-type: none"> <li>○ Over the telephone - contact accounts at 01 8049618</li> <li>○ On-Line, using <a href="http://www.licensing.comreg.ie">www.licensing.comreg.ie</a></li> </ul>

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**Credit Card Payment Form:**

**Type of Card:**      **Visa**  **Access / MasterCard**       **Laser**

Card Number :      \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_ / \_ \_ \_ \_

Cardholder’s Name: \_\_\_\_\_

Cardholder’s Address: \_\_\_\_\_  
\_\_\_\_\_

Expiry Date: \_\_\_\_ / \_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_